

Quality, Affordable Legal Services Make a Difference

Proper Personnel Management

Our attorneys help with:

- » Employee vs. Independent Contractors Distinctions
- » Executive Compensation Process
- » Employee Classification
- » Federal and State Labor Laws
- » Harassment Investigations
- » Hiring Procedures
- » Liability Issues
- » Personnel Policies
- » Terminations

Visit lawyersalliance.org/nonprofits.php to learn more about our legal services for nonprofits.



Lawyers Alliance
for New York

Connecting lawyers, nonprofits, and communities

Human capital is an essential asset for nonprofit organizations, yet they often lack human resources professionals to help them maximize talent and address challenging personnel issues. Lawyers Alliance staff and volunteer attorneys can help nonprofits build strong workforces by reviewing hiring and screening procedures, structuring appropriate employee benefit packages, creating or revising written personnel policies, and providing advice on termination decisions.

Chhaya Community Development Corporation (Chhaya) supports the housing and community development needs of South Asian immigrant communities. When Chhaya spun off from its affiliate, the employer of record, its staff comprised four full- and part-time employees and two consultants. With no formal personnel policies of its own, Chhaya needed help in preparing these policies and on related employment matters. Volunteer attorneys helped develop the appropriate policies and an employee handbook, to ensure that Chhaya complied with state and federal labor laws and could offer its staff more favorable leave and comp time.

LAWYERS ALLIANCE AND ITS NONPROFIT CLIENTS ARE WORKING TO IMPROVE LIVES IN NEW YORK CITY

Lawyers Alliance is pleased to celebrate the one year anniversary of the launch of our new website. Visit us online at www.lawyersalliance.org.

Program Tip

Lawyers Alliance recently launched the **Nonprofit Employment Law Helpline** to better serve our existing clients' short-term, discrete employment law needs. For more information, please contact Senior Staff Attorney Judith Moldover at (212) 219-1800 ext. 250.

Web Tip

Visit https://lawyersalliance.org/register_online.php to register online for the upcoming Lawyers Alliance workshop *Preventing and Responding to Harassment in the Workplace* on June 5, 2008. This workshop will examine what organization managers can do to recognize and prevent sexual and other forms of harassment in the workplace and limit the organization's potential liability from those claims.



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