

Example Three-Year Budget

The sample budget below is for your reference only. Please submit a budget that is tailored to your organization's needs. For organizations pursuing tax exemption, the budget submitted to Lawyers Alliance will be used as the basis for your organization's application to the IRS. As such try to be as detailed as possible, particularly with regard to specific anticipated sources of funding.

The listed amounts are just placeholders and should NOT be used as a basis for your decision making process while crafting your own budget.

Below are examples of specific government agencies as funding sources. Please similarly list specific institutions and the amounts you anticipate you will receive from them.

<u>Income</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Department of Housing Services	3,000	4,000	5,000
Department of the Aging	2,000	2,100	2,100
DYCD	1,000	1,000	1,500
<i>Total from Government Agencies</i>	<u>6,000</u>	<u>7,100</u>	<u>8,600</u>
Foundation 1	2,000	3,000	4,000
Foundation 2	1,000	1,000	1,500
<i>Total from Foundations</i>	<u>3,000</u>	<u>4,000</u>	<u>5,500</u>
Corporation 1	1,000	1,000	1,000
Corporation 2	5,000	6,000	7,000
Corporation 3	3,000	4,000	5,000
<i>Total from Corporations</i>	<u>9,000</u>	<u>11,000</u>	<u>13,000</u>
Individuals	1,500	2,200	3,800
<i>Total from Individuals</i>	<u>1,500</u>	<u>2,200</u>	<u>3,800</u>
<i>Total Income</i>	<i>19,500</i>	<i>24,300</i>	<i>30,900</i>
<u>Expenditures</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Rent	1,000	1,250	1,500
Telephone	0	1,200	1,300
Office Equipment	600	660	750
Postage	600	660	800
Printing	2,000	2,200	2,450
Travel	1,000	1,100	1,250
Staff Salaries	10,000	13,000	17,250
Insurance	1,500	1,650	1,800
Professional Services (including Architectural, Engineering, Accounting, and Legal)	0	0	200
Utilities	<u>1,500</u>	<u>1,600</u>	<u>1,750</u>
<i>Total Expenditures</i>	<i>18,200</i>	<i>23,320</i>	<i>29,050</i>