



## **Job Announcement: Corporate Engagement Counsel at Nonprofit Legal Organization**

### **About Us**

Founded in 1969, Lawyers Alliance for New York (<http://www.lawyersalliance.org>) is a leader in the field of business law and transactional pro bono. It provides legal assistance to nonprofit organizations and social enterprises that improve the lives of low-income and disadvantaged New Yorkers. With a talented staff of 24, annual budget of \$3.8 million, and 2,000 legal volunteers, Lawyers Alliance serves more than 1,000 organizations each year. This legal assistance translates to stronger nonprofit programs, finances, and operations. Lawyers Alliance also is active in nonprofit advocacy and national business law pro bono leadership.

### **Corporate Engagement Counsel Position**

Lawyers Alliance seeks an experienced lawyer to continue to expand its corporate relations, New York, and national activities. The Corporate Engagement Counsel will work with other staff and pro bono attorneys to bring a wide range of high-quality legal services and practical information to nonprofit organizations benefiting the well-being of New Yorkers.

### **Responsibilities**

- Attract and retain a strong and steady pool of quality pro bono attorneys from corporate legal departments to represent Lawyers Alliance's nonprofit clients helping low-income and disadvantaged individuals and communities in New York City.
- Develop, coordinate, and participate in new and existing types of pro bono opportunities for business and transactional attorneys from selected corporations, including legal representation projects, pro bono clinics, days of service, law firm and corporate partnerships, and educational trainings.
- Expand and maintain institutional pro bono relationships with the corporations in Lawyers Alliance's volunteer network.
- Expand fundraising and maintain philanthropic giving from corporate legal departments and corporations, and assist with Board development and Gala honoree cultivation from corporate legal departments.
- Manage and expand Lawyers Alliance's brief advisory services, including resource calls handled by staff attorneys, and special limited scope pro bono representation initiatives as needed, such as managing an employment law helpline involving attorneys from law firm and corporations.

- With colleagues, help organize Exponentum™ Day of Service, an event held in coordination with the national network of business law pro bono providers serving different geographic regions around the United States, whose members collaborate on joint legal and educational projects and work with law firms and corporations to advance the field of business law pro bono nationwide. Manage other potential joint training and service projects with national partners.
- Coordinate and participate in Lawyers Alliance's client outreach, client intake, case placement, volunteer support and training, quality control, case closing, and program evaluation functions related to corporate pro bono projects.
- Write and distribute timely articles, analyses, and marketing materials, and make oral presentations, to encourage and support corporate pro bono legal work.
- Assist in volunteer recognition and special projects as they relate to Lawyers Alliance's corporate counsel and national initiatives.

### **Experience and Attributes**

- At least at least 5 to 15 years of relevant work experience. Experience related to the corporate sector, corporate transactions, nonprofits, managing junior staff, volunteer management, and relational databases are all a plus.
- Admission to the New York State Bar.
- Able to work with varying people and constituencies, highly organized, clear and effective communicator, and excellent at multi-tasking and coordinating a variety of messages, audiences, and projects.

### **Next Steps**

If you want to join knowledgeable and passionate colleagues who enjoy making a difference, consider applying now. This position offers competitive compensation and strong benefits. Anticipated annual salary range is \$82,250 to \$105,000, depending on experience.

Interested applicants should submit resume and cover letter to [corporateengagementsearch@lawyersalliance.org](mailto:corporateengagementsearch@lawyersalliance.org) as soon as possible. Provide a brief explanation in your cover letter of what interests you in this position at this time and how your interest or experience relates to Lawyers Alliance's work.

Lawyers Alliance for New York is committed to providing a diverse and inclusive environment and is an Equal Opportunity Employer. This position involves certain in person activities; COVID-19 vaccination required.

This position is being announced in late September 2022 and can begin as soon as possible.